



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
ICAR RESEARCH COMPLEX FOR NEH REGION  
UMROI ROAD, UMIAM, MEGHALAYA – 793 103**



No. RC (EC-422)West TPC/2018-19

Dated Umiyam, the 30<sup>th</sup> November, 2018

**INVITATION FOR EXPRESSION OF INTEREST (EoI)**

Under Rule 133 of new GFR, 2017, the ICAR Research Complex for NEH Region, Umiyam (ICAR) invites sealed Expressions of Interests (EoIs), from eligible and qualified Public Works Organizations (PWOs), and Public Sector Undertakings (PSU) in India for the following proposal:-

EoI No.	Details of Consultancy Proposal
1.	“Construction of Administrative Building of KVK –West Tripura

Date and Time for publishing, Downloading, Last Date of online submission of EoI with other documents and other detailed terms & conditions of EoI are available on our website: [www.icarneh.ernet.in/](http://www.icarneh.ernet.in/) [www.kiran.nic.in/](http://www.kiran.nic.in/) [www.icar.org.in/](http://www.icar.org.in/) [www.icarnehadmin.org](http://www.icarnehadmin.org). and <https://eprocure.gov.in/eprocure/app>. Further, prospective bidders are requested to keep watching our website regularly for any subsequent information/ corrigendum to the advertisement.

Sd/-  
Administrative Officer (G)  
E-mail:



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No. RC (EC-422)West TPC/2018-19

Dated Umiam, the 30<sup>th</sup> November, 2018

**EXPRESSION OF INTEREST (EOI)**

EOI is invited on behalf of the Director, ICAR Research Complex for NEH Region, Umiam, Meghalaya from Public Works Organizations such as CPWD, State Public Works Department/Division, other Central Govt. Organization authorized to carry out civil/electrical works, Public Sector undertaking set up by the Central or State Govt. to carry out civil or electrical works or any other Central/State Govt. Organization/PSU which may be notified by the Ministry of Urban Development for the following works in the prescribed EOI form enclosed herewith and submit on or before **21.12.2018 at (4:00 P.M)** after inspection of the site. The EOI and the details of the terms and conditions etc. may **either** be downloaded from our website [www.icarneh.ernet.in/](http://www.icarneh.ernet.in/) [www.kiran.nic.in/](http://www.kiran.nic.in/) [www.icar.org.in/](http://www.icar.org.in/) [www.icarnehadmin.org](http://www.icarnehadmin.org). and <https://eprocure.gov.in/eprocure/app>.” or may be obtained from office of the Estate Officer on any working day during the office hours till **4.00 P.M.**

Sl. No.	Name of work	Approx. Estimated cost (Rs.in crore)
1	“Construction of Administrative Building of KVK –West Tripura	Rs.1,75,00,000/-

1. The EOIs (except financial bid) shall be opened on the **22.12.2018 at (4:30 P.M)**
2. Details of EOI documents as enclosed at Annexure-I.

Sd/-  
(A. J. Deka )  
I/c Estate Officer

Copy for necessary information and action to: -

1. The Director, ICAR- Agricultural Technology Application Research Institute (ATARI), Zone-VII, Indian Council of Agricultural Research, Umiam -793103.
2. The Chief Administrative Officer, ICAR Research Complex for NEH Region, Umiam
3. The Finance & Accounts Officer, ICAR Research Complex for NEH Region, Umiam.
4. The Administrative Officer (G), ICAR Research Complex for NEH Region, Umiam with a request to arrange to upload the advertisement/EOI notice in the website on [www.icar.org.in/](http://www.icar.org.in/) [www.icarnehadmin.org](http://www.icarnehadmin.org) and <https://eprocure.gov.in/eprocure/app>
5. The Nodal Officer, ARIS Cell, ICAR Research Complex for NEH Region, Umiam with a request to upload the advertisement/tender notice in the website [www.icarneh.ernet.in](http://www.icarneh.ernet.in)
6. The Incharge Kiran, ICAR Research Complex for NEH Region, Umiam with a request to upload the advertisement in the website [www.kiran.nic.in](http://www.kiran.nic.in)
7. P.S. to Director, ICAR Research Complex for NEH Region, Umiam for favour of necessary information to the Director.

Sd/-  
(A.J.Deka )  
I/c Estate Officer



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
ICAR RESEARCH COMPLEX FOR NEH REGION  
UMROI ROAD, UMIAM, MEGHALAYA – 793 103**



No. RC (EC-422)West TPC/2018-19

Dated Umiam, the 30<sup>th</sup> November, 2018

**Subject: Invitation for Expression of Interest (EOI) for “Construction of Administrative Building of KVK –West Tripura**

**CRITICAL DATES**

EOI ID ( To be allotted by portal after uploading of tender)	
EOI Reference No:	No. RC (EC-422)West TPC/2018-19
Date of release of EoI through e-procurement Portal:	30.11.2018
EoI Submission Start Date (Online):	30.11.2018
Last Date & time for submission of online Bid:	21.12.2018 (4:00 P.M)
Date & time for opening of technical Bid	22.12.2018 (4:30 P.M)
Last date for Receipt of Tender fees and EMD at ICAR Research Complex for NEH Region,Umiam	21.12.2018 (4:00 P.M)
Address for Communication	The Director, ICAR Research Complex for NEH Region, Umroi Road, Umiam, Meghalaya -793103.

E.M.D to be paid in the shape of Demand Draft or Bank Gurantee in favour of “ <b>ICAR Research Complex for NEH Region, Umiam</b> obtained from Nationalized Bank only.	<b>Rs.250000.00 (Rs. Two lakh fifty thousand) only</b>
Tender Document Fee to be paid in the shape of Demand Draft or Bank Guarantee in favour of “ <b>The Director, ICAR Research Complex for NEH Region, Umroi Road, Umiam, Meghalaya -793103.</b>	<b>Rs. 2000.00 (Rs. Two thousand) only</b>

The Indian Council of Agricultural Research (ICAR) is the Apex Organization at National level for public research in agriculture including livestock and fisheries. It is a central autonomous body under the Department of Agricultural Research and Education in the Ministry of Agriculture and Farmers' Welfare. It is fully funded by the government of India.

1. In order to meet its mandate, the institute proposes for **“Construction of Administrative Building of KVK – West Tripura”**
2. Officer on Special Duty, NRC-IF on behalf of Secretary, ICAR invites **“Expression of Interest (E.O.I.)** from Public Sector Undertakings set up by the Central or state Government to carry out civil or electrical works or any other Central / State Government organisation / PSU which may be notified by the Ministry of Urban Development for planning, designing of the **“Construction of Administrative Building of KVK –West Tripura** as per the rule 133 (3) of GFR 2017. The estimated cost of the work is about **Rs.1,75,00,000/- (Rupees one crore seventy five thousand) only.**

### **3 Scope of Work**

**3.1** The selected executing Agency/Dept. will be expected to execute the work and complete in its totality including liaison work for obtaining required regulatory clearances, obtaining necessary approval from local authorities if needed to make the facility functional in all respects and any other work which may crop up during the execution of the work. This scope is indicative and not exhaustive. Any other items involved in the scope of work may be considered as per requirement.

Any other developmental facilities can also be added by the Institute as per site requirements:-

**3.2** The selected PSU / organization will undertake to plan, design and execute the construction work in its totality including, general architecture, structural design etc. of the pedestal work, statue and entrance gate. This is only illustrative and by no means an exhaustive list of the functions.

**3.2.1** The selected organization will undertake all operation and maintenance functions (Civil, Electrical, and other related aspects) in the research centre for a period of three years including of defect liability of one year. The fund for operation and maintenance work are not the part of the estimated cost of **Rs.1,75,00,000/- (Rupees one crore seventy five thousand)** only, however, a separate proposal for the same has to be got approved by PMC agency from institute.

#### **4. Who can apply**

To be eligible for consideration an organization should have:

- 4.1** Planned and executed the similar type of works of at least one work of Rs. 8 crores or the two works each of Rs. 6 crores or three works each of Rs. 4 crores for a Government organization in the last five years
- 4.2** Average annual financial turnover from consultancy of works, of not less than Rs. 9 crores per annum ending 31<sup>st</sup> March of the previous financial years.
- 4.3** Average annual financial turnover from the contract value should not be less than **Rs.100 crore per annum during last 3 years** ending 31<sup>st</sup> March of the previous financial years.
- 4.4** On its rolls on full time basis, there should be adequate number of competent civil, structural, electrical, air conditioning engineers/ architects to plan/ design/ execute the work. Applicants who do not have such staff on its rolls and plan to be hired for this purpose, may clearly so state.(Minimum 50 strength)
- 4.5** The prospective bidder should be an ISO-9001-2000 accredited company.
- 4.6** Minimum of 10 years of experience of rendering PMC service for works.

#### **5. How to apply:**

The agencies will have to submit EoI in the prescribed format along with supporting documents in Two bid systems and upload on [www.eprocure.gov.in](http://www.eprocure.gov.in) :

- i. Technical Bid

ii. Financial Bid

Each of these bids to be put in separate sealed envelope clearly superscribed “**Technical Bid**” and “**Financial Bid**” respectively.

“Both these sealed envelopes shall be put in one sealed envelope (containing address, name and Contact No.) superscribed “EoI for PMC services for “**Construction of Administrative Building of KVK West Tripura**”

**5.1. Technical Bids:** The details to be furnished in technical bids are:

5.1.1 Annexure- I

The basic information / profile of the PSU / organisation along with the organizational chart/ organogram of the organization. The details of Registration/ accreditation of the PSU / organisation. Years of experience as PMC agency.

5.1.2 Annexure- II

Financial status, turnover during the preceding 3 years company's audited balance sheet of the preceding 3 years.

5.1.3 Annexure- III

Details of the technical manpower, total strength of the organization giving break-up of specialists, i.e., engineers, quality surveyors etc. with their qualification/ experience.

5.1.4 Annexure- IV

List of similar works costing more than 4 crores executed during the last ten years.

5.1.5 Annexure –V

Details of the works executed costing more than Rs.2.0 crores or more conforming to GRIHA-III or equivalent to LEED Rating.

**5.2. Financial Bid:**

The financial bid for the above scope of work shall be submitted in prescribed format at Annexure–VI (as uploaded on [www.eprocure.gov.in](http://www.eprocure.gov.in)), and should be signed by the authorized signatory of the agency. The financial bids must indicate **Lumpsum service charges for execution of work including all prevailing taxes as per the rule 133 (3) of GFR 2017. The quoted lumpsum**

**service charges shall be inclusive of all Government taxes / service charges etc. No extra payment on this account will be paid by the Institute.**

## **6. Evaluation Method for Short listing the PMC Agencies:**

The employer will evaluate the technical bids and presentation for short listing the agencies.

The evaluation for the technical bid and presentation will be based on the following criteria:

### **6.1. Proposed Factors to be considered for Technical Bid**

S.No.	Parameters	Description of parameters	Marks	Evaluation Methodology
1.	Past Experience	Experience of bidder as Project Management consultants handling clients' projects.	15	The bidder having experience of 15 yrs or more as PMC will be awarded full marks & others will be assigned marks Proportionately.
2.	Turnover from PMC services.	Financial credential in terms of turnover from PMC services.	15	The bidders having <b>turnover of Rs. 20.0 crores or more</b> will be assigned full marks, others will be assigned proportionate marks.
3.	Turnover from contract value	Financial credential in terms of turnover from contract value	10	The bidder having turnover of Rs.100.0 crore or more will be assigned full marks, others will be assigned proportionate marks.
4.	Personnel Strength	Strength of Qualified Graduate Engineers, Architects, Quality surveyors.	10	The bidders having combined personnel strength of <b>100 or more</b> Engineers, Architects, Quality surveyors will be awarded full marks, others will be assigned proportionate marks.
5.	Track Record	Experience of having Successfully executed projects /works within time schedule and cost estimates.	20	The bidders who have successfully executed <b>Ten or more</b> such projects /works each of Rs. 4 crore or more during last 10 consecutive years will be assigned full marks, other bidders will be assigned marks Proportionate.
6	Experience in construction of Green Building	Experience in construction Green Building conforming to GRIHA –III or equivalent to LEED	10	Bidder having executed 4 projects Conforming to GRIHA –III or equivalent to LEED Rating each of more than Rs. 2 <b>crores or more</b> during last 5 years will be assigned full marks. Others will be assigned proportionate marks.
<b>Total Marks</b>			<b>80</b>	

### **6.2. Proposed Factors to be considered during presentation**

S.No.	Parameters	Description of parameters	Marks	Evaluation Methodology
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1.	PMC's internal Process structure and MIS	i) The internal procedures, controls and project management procedures followed by PMC.	5	i) The bidders will be required to demonstrate the efficiency of their organisation's internal procedures in place for Project management and its flexibility to adapt to the clients requirements. ii) The bidder will demonstrate the efficiency of their communication process with the clients and the contractors and the progress reporting system. The committee will assign marks out of five based on the demonstrated efficiency of the systems by the bidders.
2.	Value Engineering	Areas of project management where value engineering techniques will be applied to optimize the quality and cost of the proposed work. The agency is required to make a brief presentation indicating the road map of the project.	10	The bidder will demonstrate its ability to innovate the application of Value Engineering technique in context with this project and its effect on optimizing the cost and quality and time schedule of the project.
3.	Contract Engineering	Techniques used for contract management with a view to claiming avoidance and its management.	5	Sensitivity of contract management procedure of the bidders to claim avoidance and its management. The max points assigned will be five.
		<b>Total</b>	<b>20</b>	

**Total marks = marks of 6.1 + marks of 6.2 = 80 + 20 = 100**

**6.3.** After evaluation of technical bid and presentation, the agencies scoring 75 marks or more than 75 marks will be qualified for opening of the financial bid.

## **7. Opening of the financial bid**

The financial bid of qualified bidders as indicated in Para 6.3 will be opened by a committee in presence of authorized representatives of qualified bidders. The agency quoting the lowest Lumpsum fee will be recommended for award of the work. The decision of the Committee shall be final and binding.

## **8. Agreement:**



The selected PMC has to execute an agreement for the execution of the work on a non-judicial stamp paper of the prescribed value.

**9. Tender Validity:**

The tender shall be valid for a period of 180 days from the due date for submission of Tender.

**10. Completion of project:**

The project should be completed in 3 (three) months from the date of award of work.

**11. General:**

- a. Parties desirous of visiting the site can do so between 10.00 a.m. to 5.00 p.m. on all working days.
- b. The NRC-IF, Motihari reserves the right to accept/reject any or all the offers without assigning any reason thereof.
- c. In case the cost of project increase due to increase in scope of work or any other reason, no extra PMC lumpsum service charges over and above the quoted PMC lumpsum service charges will be admissible.
- d. If any dispute, decision of Secretary, ICAR shall be final and binding to all parties.

**Sd/-**  
**Director, ICAR Umiam**

**AGENCY'S BASIC IDENTIFICATION DATA**

<b>1. Name</b>	<hr/>
<b>2. Head office</b>	<hr/>
a) Address	<hr/> <hr/>
b) City	<hr/>
c) Pin	<hr/>
d) E-mail Address	<hr/>
e) Phone No.1 With STD	<hr/>
Code	
Phone No.2 With STD	<hr/>
Code	<hr/> <hr/>
f) Fax No.	<hr/>
g) Contact person's name with designation and mobile number	<hr/>
<b>3. Patna office</b>	<hr/>
a) Address	<hr/> <hr/>
b) Pin	<hr/>
c) E-mail Address	<hr/>
d) Phone No.1	<hr/>
Phone No.2	<hr/>

e) Fax No.

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4. Whether worked with ICAR

Yes/No

earlier

(If Yes, Project wise details may  
be furnished)

5. Year of Establishment of the Agency and  
detail of its Registration

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6. Whether agency is accredited with  
ISO-9001-2000

(Attach documents)

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7. Years of Experience as PMC Agency

(Attach documents)

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8. Attach organizational chart / organogram of the organization. \_\_\_\_\_

**( Signature of the Agency )**

**FINANCIAL STATUS OF THE PSU / ORGANIZATION**

Consultancy Turnover during 2016-17:

Consultancy Turnover during 2015-16:

Consultancy Turnover during 2014-15:

Average Annual Turnover towards consultancy:

Contract value turnover during 2016-17:

Contract value turnover during 2015-16:

Contract value turnover during 2014-15:

Average Annual turnover towards contract value:

**NET PROFIT DURING LAST THREE YEARS**

Net profit during 2016-17:

Net profit during 2015-16:

Net profit during 2014-15:

**ATTACH COMPANY'S AUDITED BALANCE SHEET OF PRECEDING 3 YEARS.**

**( Signature of the Agency )**

**HUMAN RESOURCES STRENGTH**

Details of the technical manpower, total strength of the organization giving break-up of specialists, i.e., engineers, quality surveyors etc. with their qualification/ experience.

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>	<b>Qualification</b>	<b>Years of Experience</b>

**( Signature of the Agency )**

**ANNEXURE -IV**

**LIST OF THE PROJECTS/ WORKS COSTING MORE THAN 4 CRORES EXECUTED DURING  
LAST TEN YEARS**

S. No.	Name of the similar project, location & client	Nature of project	Cost of work		Completion of the project	
			Original Cost	Completed Cost	Date of start	Date of completion
1.						
2.						
3.						
4.						
5.						
6.						
7.						

Note: Relevant Copies of the above stated works may be attached

( Signature of the Agency )

**Proforma for Financial Bid**

Ref.No.

Date:

From:

.....

.....

To:

The .....,

.....

.....

Ref. EOI No.....

Date: .....

**Subject: Selection of Govt / Public Sector Organisations through e-tendering for “Construction of Administrative Building of KVK –West Tripura” for an estimated cost about Rs.1,75,00,000/- (Rupees one crore seventy five thousand) only.**

Sir,

In response to above subject and reference, we hereby quote our Consultancy Fee as under:

Description of Work	Lump sum service charges (Rs.) for execution of work inclusive of all taxes including service tax, GST, duties, levies etc (as Per GFR 2017 (Rule 133(3))	
	In Figures (Rs.)	In Words (Rs.)
Consultancy services for “ <b>Construction of Administrative Building of KVK - West Tripura</b> ” (as per EOI) in Respect of <b>Rs.1.75 crores</b>		

Date

**(Signature of Authorized Signatory)**

**EOI ACCEPTANCE LETTER**

**(To be given on Letter Head)**

**Date:**

**To,**

**The Director**

**ICAR Research Complex for NEH Region,**

**Umroi Road, Umiam, Meghalaya -793103.**

**Sub: Acceptance of Terms & Conditions of EoI for the “Construction of Administrative Building of KVK -West Tripura”**

**Tender Reference No: \_\_\_\_\_**

**Name of Tender / Work: - EoI for the “Construction of Administrative Building of KVK –West Tripura”**

Dear Sir,

i. I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘Tender/Work’ from the web site(s) namely:

\_\_\_\_\_  
\_\_\_\_\_

as per your advertisement, given in the above mentioned website(s).



i. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

ii. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

iii. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

iv. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Autonomous Body/Organization/Public sector undertaking.

v. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

**(Signature of Authorized Signatory)**

**MODEL BANK GUARANTEE FORMAT FOR FURNISHING EMD**

Whereas M/s ..... (hereinafter called the “PSU/PWO”) has submitted their Expression of Interest (EoI) dated ..... for being short listed as bidder for undertaking the “**Construction of Administrative Building of KVK –West Tripura**” against the employer’s Invitation for EoI No. RC (EC-422)West TPC/2018-19 dated: .....

KNOW ALL MEN by these presents that WE ..... of ..... having our registered office at ..... are bound unto ..... (hereinafter called the “Employer”) in the sum of ..... for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this ..... day of ..... 2018.

**THE CONDITIONS OF THIS OBLIGATION ARE:**

- (1) If the Consultant withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the Consultant having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
  - a) If the Consultant fails to furnish the Performance Security for the due performance of the contract.
  - b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Employer up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of Expression of Interest (EoI) validity and any demand in respect thereof should reach the Bank not later than the above date.

.....  
(Signature of the authorized officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch