



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
ICAR RESEARCH COMPLEX FOR NEH REGION
UMROI ROAD, UMIAM, MEGHALAYA – 793 103**



No. RC (EC-248) HQ/2013-14/Vol. IV/52

Dated Umiam, the 2nd June, 2016

EXPRESSION OF INTEREST (EOI)

EOI is invited on behalf of the Director, ICAR Research Complex for NEH Region, Umiam, Meghalaya from the Public Works Organization such as CPWD, State Public Works Division, other Central Govt. Organization authorized to carry out civil or electrical works, Public Sector undertaking set up by the Central or State Govt. to carry out civil or electrical works or any other Central/State Govt. Organization/PSU which may be notified by the Ministry of Urban Development for the following works in the prescribed EOI form enclosed herewith and submit **on or before 23rd June, 2016 by 2.00 P.M.** after physical inspection. The EOI and the details of the terms and conditions etc. may **either** be downloaded from our website “www.icarneh.ernet.in, www.kiran.nic.in & www.tenders.gov.in” or may be obtained from office of the Estate Officer on any working day during the office hours till **21/06/2016**.

Sl. No.	Name of work	Approx. Estimated cost (Rs.)
1	Providing and fixing of Tera flex flooring in the Recreation Centre cum badminton court at ICAR Umiam, Meghalaya	17,09,000/-

1. The EOIs (except financial bid) shall be opened on **the same date at 2.30 P.M.**

2. Details of EOI documents as enclosed at Annexure-I.

**Sd/-
(D. K. Sonowal)
Estate Officer**

Copy for necessary information and action to: -

1. The Finance & Accounts Officer, ICAR Research Complex for NEH Region, Umiam.
2. The Administrative Officer (G), ICAR Research Complex for NEH Region, Umiam with a request to arrange to upload the advertisement/EOI notice in the website at www.tenders.gov.in
3. The Chief Administrative Officer, ICAR Research Complex for NEH Region, Umiam.
4. The Nodal Officer, ARIS Cell, ICAR Research Complex for NEH Region, Umiam with a request to upload the advertisement/tender notice in the website www.icarneh.ernet.in
5. Dr. Arnab Sen, P.S. & Head, (Animal Health) and Incharge Kiran, ICAR Research Complex for NEH Region, Umiam with a request to upload the advertisement in the website www.kiran.nic.in
6. The Chairperson, Tender Opening Committee (Works), ICAR Research Complex for NEH Region, Umiam.
7. The Chairman, Works Committee, ICAR Research Complex for NEH Region, Umiam.
8. The P.A. to Director, ICAR Research Complex for NEH Region, Umiam for favour of necessary information to the Director.
9. Notice Board, Estate Cell / Head Office, ICAR Research Complex for NEH Region, Umiam & Notice Board, Central Agricultural University, Umiam.

**Sd/-
(D. K. Sonowal)
Estate Officer**

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(Signature of Authorized person)



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ICAR Research Complex for NEH Region
Umroi Road, Umiam, Meghalaya – 793 103



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Dated Umiam, the 2nd June, 2016

EOI DOCUMENT

EOI is invited on behalf of the Director, ICAR Research Complex for NEH Region, Umiam, Meghalaya from the Public Works Organization such as CPWD, State Public Works Division, other Central Govt. Organization authorised to carry out civil or electrical works, Public Sector undertaking set up by the Central or State Govt. to carry out civil or electrical works or any other Central/State Govt. Organization/PSU which may be notified by the Ministry of Urban Development for the following for the following work in the prescribed enclosed EOI form. The interested parties may kindly inspect the sites physically before quoting their rates and submit it on or before **23/06/2016 by 2.00 P.M.**

Name of the Work: Providing and fixing of Tera flex flooring in the Recreation Centre cum badminton court at ICAR Umiam, Meghalaya.

Estimated Cost: Rs. 17,09,000.00 (Rupees seventeen lakhs nine thousand) only.

Technical Specification (TARAFLEX Evolution + 9.0 MM THICK): Supply of synthetic sports surface of 9 mm thickness, which consists of wear layer of 2.1 mm thickness, with closed cell foam.

1. Category - P2
2. Standard EN 14904.
3. Thickness - 9 mm
4. Weight- EN-430-5.4
5. Width - 1.5 mtr
6. Length - 20 mtr
7. Shock absorption under 01 N 18032 > 41%
8. Ball bounce under DIN 18032 standard > 98%
9. Abrasion resistance as per EN ISO 5470-1 < 300 mg.
10. Friction coefficient as per DIN - 18032 0.4 - 0.6
11. Impact resistance as per EN1517 > 8 N/m.
12. Vertical deformation EN 14809 < 3
13. Resistance to indentation EN 1516 < 0.5
14. Fire Coefficient-Cfl-S1 EN 13501-1

Federations Approvals:

- FIBA (Federation International Basketball Association
- ITTF (International Table tennis federation)
- IHF (International Handball federation)
- FIVB (Federation International Volleyball)
- WBF (World Badminton Federation)

Limited Warranty: 10 Years

Before quoting for the Financial Bid, it is requested to kindly go through the EOI Document thoroughly and abide by all the Terms and conditions given. Non-Compliance of any of the T & C mentioned below, shall lead to non-consideration of the Bid and no request what so ever shall be considered under any circumstances.

GENERAL TERMS & CONDITIONS
(Whichever is applicable pertaining to the work)

1. Scope of work:

1.1 The selected executing Agency/Dept. will be expected to execute the work and complete in its totality including liaison work for obtaining required regulatory clearances, obtaining necessary approval from local authorities if needed to make the facility functional in all respects and any other work which may crop up during the execution of the work. This scope is indicative and not exhaustive. Any other items involved in the scope of work may be considered as per requirement.

2. Who can apply:

To be eligible for consideration an Agency/Dept. should have:

2.1 Executed PMC of at least two similar nature work.

2.2 The Agencies/Departments should have experience of having successfully completed similar works in other Institutions/Departments during the last 7 (seven) years ending last day of month previous to the month in which EOIs are invited as per following;

(i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to EOI. OR

(ii) Two similar completed works each costing not less than the amount equal to 60% of the estimated cost put to EOI. OR

(iii) One similar completed works each costing not less than the amount equal to 80% of the estimated cost put to EOI.

‘Similar works’ means works related with “providing and fixing of Tera flex flooring in indoor court/stadium” in some Central/State Government Organization/Central Autonomous Body/Central PSU’s.

2.3 Average Annual Financial Turnover during the last three years ending 31st March of the previous financial year should be at least 100% of the estimated cost put to EOI should be submitted by the Agencies/Departments.

2.4 On its rolls on full time basis adequate number of competent civil, structural, electrical, personal. Applicants who do not have such staff on its rolls and plan to hire for the purpose, may clearly so state.

2.5 A blacklisted agency by any Govt. Department is not eligible to participate in EOI.

3. How to apply:

Expression of Interest (EOI) will comprise of two parts

(a) Technical Bid

(b) Item wise Quotation including departmental charges, all other charges, taxes etc. in departmental letter head.

3.1 In support of technical bid, the agency/organisations is **mandatory** to furnish following information in **prescribed format**:

I: Basic identification data regarding the organisation

Designed to elicit in a structured format the basic identification data about the organisation. Please attach the organisational chart/ organogram of the organisation with Form No. I & II.

II: Organisation's HR data

Designed to elicit in a structured format the organisation's HR data.
Please attach CVs of key personnel.

III: Organisation's financial strength

Designed to elicit in a structured format the organisation's financial strength. Please attach copies of duly audited balance sheets for the last 3 years.

IV: Previous work experience of the organisation

Designed to elicit in a structured format the previous work experience of the organisation during the last three years.

V: Summary of information about similar works executed

Designed to elicit in a structured format the summary of information about similar work.

VI: Information about the current works

Design to elicit in a structured format the information about the current works/ projects/ jobs in the hands of the organisation.

VII: Information about litigations/ineligibility for corrupt or fraudulent practices/blacklisted with any of the government or public sector units

All the above information may be submitted in **Envelope No. I.**

- 3.2** In support of item wise quotation and departmental charges, all other charges, taxes etc., the organization/agency must submit their quotation as per prescribed **Form VIII** in a separate **Envelope No. II. Both the envelopes must be placed in a bigger envelope** and sealed and addressed to “**THE DIRECTOR, ICAR RESEARCH COMPLEX FOR NEH REGION, UMIAM, MEGHALAYA-793103**”. The Agency should give their complete address on the bottom left corner of the Main Cover. EOI should be sent by Registered Posts/to be hand delivered should be put in the Tender Box kept in the Office of the Estate Officer, ICAR Research Complex for NEH Region, Umiam, Meghalaya – 793103 not later than **2.00 P.M. on 23/06/2016** in the following Address: -

**Estate Cell, Near Staff Canteen
ICAR Research Complex for NEH Region,
Umiam (Barapani), Meghalaya-793103.**

This bigger envelope may be superscribed as “**EOI for Providing and fixing of Tera flex flooring in the Recreation Centre cum badminton court at ICAR Umiam, Meghalaya**”.

4. Selection method:

- 4.1 The purpose of the present exercise is to invite expression of interest from interested parties. The question of award of work would arise only after an Agency/Dept. has been selected for the purpose in the manner stated in the preceding paragraphs.
- 4.2 The technical capability of the parties who have submitted EOI would be evaluated by the Work's committee of the Institute which would prepare a recommendation to select the agency.
- 4.3 The applicant would be asked to make a presentation before the committee during the Pre-bid discussion.
- 4.4 The final selection of the agency will be in accordance with General Finance Rules (GFR).

5. General:

- 5.1** Parties desirous of visiting the site at Recreation Centre cum badminton court at ICAR Umiam, Meghalaya can do so between 10 a.m. to 4.00 p.m. on all working days.

5.2 The Director, ICAR Research Complex for NEH Region, Umiam, Meghalaya reserves the right to accept/ reject any or all the offers without assigning any reason.

5.3 The EOI bid is liable to be rejected if complete information as required is not given therein or if the particular asked for in the schedules to the Quotations is not fully filled in.

5.4 The rates quoted by each agency for departmental charges, other charges, taxes etc. in EOI bid must be given both in words and figures failing which the same is liable to be rejected. The department/agency is at liberty to be present or to authorize a representative to be present at the time of opening of the EOI bid.

5.5 Other than the maintenance/ special repair work etc. other similar types of work may be entrusted to the agency on same rates, terms and condition PMC basis.

5.6 Successful Quotationer will have to enter into a detailed contract agreement with ICAR on non-judicial stamp paper of Rs. 100/- for work.

5.7 The Agency shall be responsible for all injury and accident to persons Employed by him while on duty. It is desirable that all employees are covered under an insurance cover.

**Sd/-
Estate Officer**

(Signature of Authorized person)

Form I: AGENCY'S IDENTIFICATION DATA

1	Name	
2	Head office	
(a)	Address	
(b)	City	
(c)	Pin	
(d)	E-mail address	
(e)	Phone Nos. with STD code	
(f)	Fax No	
(g)	Contact person's name and designation with mobile number	
3	Office in North East	
(a)	Address	
(b)	City	
(c)	Pin	
(d)	E-mail address	
(e)	Phone Nos. with STD code	
(f)	Fax No	
(g)	Contact person's name and designation with mobile number	
4	Whether worked with ICAR/IARI earlier (Project wise details may be furnished)	Yes / No

Applicant's Name with seal

Designation:

Signature:

(Signature of Authorized person)

Form II: AGENCY'S HUMAN RESOURCES DATA

1. Manpower

- (a) Civil Engineer
- (b) Electrical Engineers
- (c) Architects
- (d) Structural Engineer

2. Planner/ Designer

- (a) Consultant
- (b) Quality Control
- (c) Architect/ Designer
 - I. General
 - II. Energy conservation
 - III. Interior

3. Project Management Team

Applicant's Name with seal

Designation:

Signature:

(Signature of Authorized person)

Form III: AGENCY'S FINANCIAL DATA

1. Latest financial year (2013-14)

- (a) Balance sheet furnished: Yes/ No
(b) Total annual turnover lacs
(c) Turnover for the work lacs
(d) Net worth lacs
(e) Assets lacs
(f) Working capital lacs

2. Previous financial year (2012-13)

- (a) Balance sheet furnished Yes/ No
(b) Total annual turnover lacs
(c) Turnover for the work..... lacs
(d) Net worth lacs
(e) Assets lacs
(f) Working capital lacs

3. Previous financial year (2011-12)

- (a) Balance sheet furnished Yes/ No
(b) Total annual turnover lacs
(c) Turnover for the work..... lacs
(d) Net worth lacs
(e) Assets lacs
(f) Working capital lacs

4. Bankers

- (a) Name
(b) Address
City
Pin
(c) E-mail Address
(d) Phone No. with STD Code
(e) Fax No.

5. Please furnish the copies of balance sheet of last five years.

Instructions:

- Balance sheets for last five years are required to be furnished by agency.
- In Sl. No. 1(b), 2(b), 3(b) turnover to be filled for 12 months. If the figure is not available, then agency may calculate and fill up.
- Please calculate "Agency's turnover for the work" as follows:
Turnover for the work = Total turnover- Turnover from sales (if any)
- Please calculate "Net Worth" as follows:
Net worth = Capital + Reserves - Accumulated losses
- Please calculate "Working Capital" as follows:
Working capital = Current Assets - Current liabilities.

Form IV: AGENCY'S PREVIOUS EXPERIENCE DATA

1.

- i) Name of Work
- ii) Client Name
- iii) Client Address
-
-
- City.....
- Pin.....
- iv) E-mail address (if any)
- v) Phone No. with STD code
- vi) Fax No.
- vii) Contractual start date
- viii) Contractual completion date
- ix) Actual completion date
- x) Liquidated damages levied, if any for delayed completion.....
- xi) Total value of work as per Work Order
- xii) Total value of actual work done
- xiii) A copy of work Order/ Completion Certificate

Applicant's Name with seal

Designation:

Signature:

(Signature of Authorized person)

Form V: SUMMARY OF SIMILAR WORKS COMPLETED / UNDER EXECUTION

Sl. No.	Name of work	Area	Name of client with full address and telephone No.	Estimated cost	Completed cost	Actual time taken to complete the job after award

Applicant's Name with seal

Designation:

Signature:

(Signature of Authorized person)

Form VI: AGENCY'S CURRENT JOB DATA

1.

- i) Name of Work
- ii) Client Name
- iii) Client Address
-
-
-
- City
- Pin
- iv) E-mail address (if any)
- v) Phone No. with STD code
- vi) Fax No.
- vi) Start date
- viii) Completion date (Scheduled)
- ix) Percentage progress
- x) Expected completion date
- xi) Total value of work

Applicant's Name with seal

Designation:

Signature:

(Signature of Authorized person)

Form VII: DETAILS OF LITIGATIONS / INELIGIBILITY FOR CORRUPT OR FRAUDULENT PRACTICES / BLACKLISTED WITH ANY OF THE GOVERNMENT OR PUBLIC SECTOR UNITS

(To be submitted on the Letterhead of the responding Agency/Dept.)

To,

The Director,
ICAR Research Complex for NEH Region, Umiam
Meghalaya, India - 793103.

Subject: Declaration for not involved in any litigation, not being under an ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government or Public Sector Units

Dear Sir,

We, the undersigned, hereby declare that

We are not involved in any litigation with any client

We are not under a declaration of ineligibility for corrupt or fraudulent practices

We are not blacklisted with any of the Government or Public Sector Units.

Thanking you,

Yours faithfully,

Applicant's Name with seal

Designation:

Signature:

(Signature of Authorized person)

Form VIII: QUOTATION CUM FINANCIAL BID –II

(To be submitted on the Letterhead of the responding firm)

To,

The Director,
ICAR Research Complex for NEH Region, Umiam
Meghalaya, India - 793103.

Subject: Quotation cum financial bid - II

Name of work: Providing and fixing of Tera flex flooring in the Recreation Centre cum badminton court at ICAR Umiam, Meghalaya

Estimated Cost: Approx. Rs. 17,09,000.00 (Rupees seventeen lakhs nine thousand) only

Sl. No.	Description of item	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	Cement concrete flooring 1:2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete. 40 mm thick with 20 mm nominal size stone aggregate. Minor floor repairing work if required during execution as per the instruction of Engineer-in-charge.	39.3	sqm		
2	<p>TARAFLEX Evolution + 9.0 MM THICK: Supply of synthetic sports surface of 9 mm thickness, which consists of wear layer of 2.1 mm thickness, with closed cell foam.</p> <p>Technical Specifications:-</p> <ol style="list-style-type: none"> 1. Category – P2 2. Standard EN 14904. 3. Thickness – 9 mm 4. Weight- EN-430-5.4 5. Width – 1.5 mtr 6. Length – 20 mtr 7. Shock absorption under 01 N 18032 > 41% 8. Ball bounce under DIN 18032 standard > 98% 9. Abrasion resistance as per EN ISO 5470-1 < 300 mg. 10. Friction coefficient as per DIN – 18032 0.4 – 0.6 11. Impact resistance as per EN1517 > 8 N/m. 12. Vertical deformation EN 14809 < 3 13. Resistance to indentation EN 1516 < 0.5 14. Fire Coefficient-Cfl-S1 EN 13501-1 <p>Federations Approvals: FIBA (Federation International Basketball Association ITTF (International Table tennis federation) IHF (International Handball federation) FIVB (Federation International Volleyball) WBF (World Badminton Federation)</p> <p>Limited Warranty: 10 Years</p>	262	sqm		
	Installation	262	sqm		

3	Agency/Departmental charges, other charges, all kinds of applicable taxes etc.				
N:B: Rates quoted must be inclusive of all other charges, Taxes, VAT, etc.					Total

Rupees (in words)

Applicant's Name

Signature:

Designation:

Address of the Agency/Department with seal:

**Sd/-
(D.K. Sonowal)
Estate Officer**

(Signature of Authorized person)